

SPEAKER ENQUIRY FORM

Thank you for your interest in booking Pamela as a speaker

To ensure we fully understand your needs and can confirm availability, please complete the following enquiry form with as much detail as possible.

Pamela's speaking calendar fills quickly, so we recommend submitting this form as early as possible. Once reviewed, a member of our team will be in touch to discuss next steps.

GROUP & EVENT INFORMATION

Name of Event:

Event Date(s):

Event Website (if applicable):

Event Location:

(City/Country or Virtual)

Event Type:

(e.g. Conference, Corporate Event, Educational Event, Retreat, Workshop, Online Summit)

Estimated Event Size:

Audience Type:

(e.g. students, educators, corporate leaders, entrepreneurs, women, general public)

SPEAKING REQUIREMENTS

Session Type Required (please select):

- ☐ Keynote (45–60 minutes)
- ☐ Half-Day Workshop
- ☐ Full-Day Workshop
- ☐ 1–2 Day Programme
- ☐ Weekend Event

Preferred Timeframe of Presentation:

(e.g. 10:00am – 11:00am)

BUDGET & LOGISTICS

Speaker Fees

Pamela's professional speaking fees are as follows:

- **Educational institutions:** fees start from **£500**
- **Corporate organisations:** fees start from **£800**

Final fees are confirmed based on event format, duration, preparation requirements, audience size, and location (including travel and accommodation where applicable).

Estimated Speaker Budget (including travel and accommodation, if applicable):

How will payment be made?

(e.g. invoice, bank transfer, organisation purchase order)

CONTACT INFORMATION

Primary Contact First Name:

Last Name:

Email Address:

Phone Number:

EVENT OBJECTIVES

What is the primary goal or outcome you would like for your audience?

Please provide a brief description of your organisation or institution:

FURTHER EVENT DETAILS

(Please complete what applies)

1. Is there a theme for your event or conference?
2. What is your strategic objective for booking Pamela to speak?
3. Are there any sensitive topics or issues that should be avoided?
4. What session comes immediately before and after Pamela's presentation?
5. Who are the other speakers (if any), and what topics will they be covering?
6. Is this a specialised audience or the general public? If specialised, please provide details.
7. Please list three (3) key things Pamela should know before addressing your audience:

8. What significant events or changes have occurred in your industry, organisation, or institution this year?

AUDIENCE DEMOGRAPHICS (if known)

- Percentage of men:
- Percentage of women:
- Average age range:
- Average income level (if applicable):
- General description of attendees:

MARKETING & MEDIA

How did you hear about Pamela?

(e.g. referral, social media, website, previous event, recommendation)

Will this event be recorded, photographed, or livestreamed?

- ☐ Yes
- ☐ No

If yes, please specify how the content will be used (internal use, promotional, paid access, social media, etc.):

ADDITIONAL INFORMATION

Please provide any other information you feel would be helpful for us to know:

By submitting this form, you consent to the processing of your personal data in accordance with our Privacy Policy.